WENHAM HOUSING AUTHORITY
LARCH LANE
MINUTES

June 9, 2026
3:00 PM

Roll Call

The meeting was called to order at 3:00 PM by Vice-Chairperson, John Bucco. The other members present were, Elizabeth Craig-McCormack, Sharon Ivey, and Tony DiStefano. Also present, Paula Mountain, Executive Director, tenants Martha Verrington, Diane Osborne, Susan Oliver, Marie Schimmelbusch and Cecille Mazzella.

Reading of Minutes

- May 12, 2026 Regular Minutes

A motion was made by T. DiStefano second by E. Craig-McCormack and unanimously approved to accept the May 12, 2026 minutes as presented.

Bills & Communications

- Financials April & May 2026
- Check Disbursements for June 2026
- Debit Card Disbursements May 2026
- Payroll from May 2026
- Credit Adjustments – None

A motion was made by E. Craig-McCormack second by T. DiStefano and unanimously approved to accept the Bills and Communications as presented.

Executive Director Report and Communications

- 2 Vacancy – 2nd floors,
- A site meeting was held on May 13th with EOHLC Construction Advisor and Staff Landscape Architect, the designing Civil Engineer regarding the rain garden and paving. Members were given a copy of the recommendation letter regarding the rain garden and the Partial Punch List Inspection letter pertaining to the paving. We have not heard back from the contractor as of June 4, 2026.
- The board was given a copy of the Performance Management Review (PMR) report that was conducted on May 22nd.

A motion was made by T. DiStefano second by E. Craig-McCormack and unanimously approved to accept the Executive Director Report and Communications as presented.

New Business

- Board vote to accept Amendment #8 to the Contract for Financial Assistance (CFA) 5001 in the amount of $196,104.34 with the Commonwealth of Massachusetts authorizing the Executive Director, Paula Mountain, as the designated Signatory.

- The board was presented with Amendment #8 Contract for Financial Assistance (CFA) 5001-Formula Funding FY 2029 - in the amount of $196,104.34. After review, a motion was made by Anthony DiStefano second by Sharon Ivey and unanimously approved by roll call vote of 4 Ayes and 0 Nays to approve Amendment #8 Contract for Financial Assistance (CFA) 5001-Formula Funding FY 2029 - in the amount of $196104.34 as presented Authorizing the Executive Director, Paula Mountain, as the designated signatory

Old Business

Public Input –None

Adjournment

The meeting adjourned at 3:39 PM upon a motion by T. DiStefano second by S. Ivey and unanimous approval.

The next meeting will be held on Tuesday, August 11, 2026 @ 3:00PM

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