

**WENHAM HOUSING AUTHORITY
LARCH LANE
MINUTES
March 11, 2025
3:00 PM**

Roll Call

The meeting was called to order at 3:00 PM by Chairperson, Martha Carr. The other members present were, John Bucco, Tony DiStefano, Elizabeth Craig-McCormack and Sharon Ivey. Also, present, Paula Mountain, Executive Director, Admin Assistant, Tammy Ryan, and tenants, Cecille Mazzella and Diane Osborne.

Reading of Minutes

- February 19, 2024 Regular Minutes

A motion was made by J. Bucco second by T. DiStefano and unanimously approved to accept the February 19, 2025 minutes as presented.

Bills & Communications

- Financials January & February 2025
- Check Disbursements for March 2025
- Debit Card Disbursements February 2025
- Payroll from February 2025
- Credit Adjustments – None

A motion was made by J. Bucco second by E. Craig McCormack and unanimously approved to accept March Bills and Communications with check disbursement Doc Number 1316513, Document Recipient amended to On-line Information Services.

Executive Director Report and Communications

- Currently there are 5 vacancies. With another unit expected to vacate at the end of March.

A motion was made by T. DiStefano second by J. Bucco and unanimously approved to accept the Executive Director Report and Communications.

New Business

- The Board was presented with the information from the Department of Labor Standards reflecting the increase in the minimum wage rates for Groundskeeper/Custodian and Maintenance Mechanic I effective April 1, 2025.

A motion was made by J. Bucco and second by T. DiStefano and unanimously approved to accept the Department of Labor Standards increase in the minimum wage rates for Groundskeeper/Custodian and Maintenance Mechanic I effective April 1, 2025.

Public Input

Adjournment

The meeting adjourned at 3:23 PM upon a motion by J. Bucco second by E. Craig-McCormack and unanimous approval. The next meeting will be held on Tuesday, April 8, 2025 @ 3:00PM